



Fundraising Volunteer

The Law School Challenge raising funds for the Bar Pro Bono Unit and LawWorks

2 days per week – February 2018 – mid April 2018

(Flexible days and hours)

Expenses reimbursed up to £50 per week for travel and £5 a day for sustenance

Closing date: 21st January 2018 midnight

Interviews: 24th January 2018

Background

The Bar Pro Bono Unit and LawWorks are two leading national charities supporting access to justice through pro bono. Both are located at the National Pro Bono Centre, in Chancery Lane, London.

The Law School Challenge is an annual fundraising project where law schools and law students raise funds to support the vital work of the two charities. Every law school's contribution makes a difference – but it is also a competition to see who can raise the most! Our aim is to encourage as many law schools as possible to take part – and also for them to be as competitive as possible to maximise the overall total raised.

The law school that raises the most receives a special award at a Student Pro Bono Awards event at the House of Commons, presented by the Attorney General.

Your role

This is a fantastic opportunity to volunteer with two leading charities, and also gain experience in fundraising, marketing and communications.

You will be working with two great, friendly and committed teams here at the National Pro Bono Centre. With support, you will play a key role in delivering our project plan for the Law School Challenge. In return, we are looking for someone who can show good attention to detail and accuracy, who is a great communicator, and who is confident in using email and social media. We say more about the tasks involved and describe the qualities we are looking for in the 'Role description' below.

Volunteer role description

The volunteer will be supported by the Head of Fundraising and Communications at the Bar Pro Bono Unit. Main activities will include:

1. To deliver and promote the Law School Challenge
2. To recruit Law School Challenge teams from across the country
3. To motivate Law School Challenge teams using email, phone and a variety of social media channels
4. To help design, produce and send out fundraising resources to assist Law School Challenge teams
5. There may be other tasks identified which will be discussed and agreed with the volunteer.

The skills and experience

The successful applicant will have all of the below:

- Some demonstrable fundraising experience
- Confident and able to show experience of using social media – including Twitter, Facebook and Instagram
- Demonstrable working knowledge of the use of Microsoft packages including Word, Excel, Outlook e-mail and the internet.
- Good oral and written communication skills
- Able to work well as part of a team; being ready to be open about what may be working and not quite so well, and 100% reliable
- A clear understanding and commitment to the aims of the Bar Pro Bono Unit and LawWorks and access to justice

About the charities LawWorks, the leading pro bono charity for solicitors, connects people in need of legal advice and assistance with the skills and expertise of lawyers willing to meet those needs for free. LawWorks is committed to enabling access to justice for those in need of legal advice through a growing network of over 220 legal advice clinics and the brokering of legal advice for small not-for-profit organisations.

The Bar Pro Bono Unit is a national charity that match-makes members of the public in need of legal advice with barristers who are willing to donate their time and expertise on a pro bono basis.

How to apply

Please apply by sending a CV and an accompanying letter stating why you would like this role and what you can bring to our charities (no more than one A4 side) to lawschoolchallenge@lawworks.org.uk with the subject line “Fundraising Volunteer application”.